

STUDENT FEES, FINES, AND CHARGES

Materials Fees

Students enrolled in District schools will be furnished basic textbooks without cost. However, a fee for consumable materials and supplies used in the instructional program is established at the beginning of each school year, and may vary as the cost of materials and supplies fluctuates. Such fees are to be deposited in the rotary operating funds of the Board to defray the cost of the materials and supplies.

The Board directs the Superintendent/designee to prepare a schedule of fees for materials to be used in courses of instruction and a schedule of charges that may be imposed for damage to school property.

The District does not charge students eligible for free lunch and under the National School Lunch Act or Child Nutrition Act a fee for any materials needed to participate fully in a course of instruction. Any fees charged to students eligible for free lunch under the National School Lunch Act or Child Nutrition Act, will be charged in compliance with State and Federal law. This exception only applies to recipients of free lunch, not students who receive reduced-price lunch. This provision does not apply to extracurricular activities and student enrichment programs that are not courses of instruction.

Fines

When school property, equipment, or supplies are damaged, lost, or taken by individuals, a fine is assessed. The fine will be reasonable, seeking only to compensate the school for the expense or loss incurred. Free lunch eligibility does not exempt a student from paying fines for damage to school property.

The late return of borrowed books or materials from the school libraries will be subject to appropriate fines.

All fines collected will be sent to the Treasurer for deposit in the General Funds of the Board

Unpaid Meal Charges

Unpaid meal charges are considered delinquent debt when payment is past due. The administration will establish procedures for the collection of unpaid meal charges.

Collection of Student Fees and Fines

The administration may establish regulations for the collection of student fees and fines.

Grades and credits are not made available to any student, graduate or to anyone requesting same on his/her behalf until all fees and fines for that student have been paid in full, except where required by State law. Participation in extracurricular field trips will not be permitted unless payment has been received. Students will be prohibited from participating in commencement exercises unless payment has been received.

The principal will advise parents at the beginning of the school year and periodically thereafter of student fees due. A payment schedule may be established with the Treasurer's office to assist the parent in meeting this obligation.

The student's quarterly grade report will be withheld if student fees, fines or charges are not received. A satisfactory payment schedule and progress on this obligation will be acceptable to release the quarterly grade report.

Due to changes in student schedules and other unforeseen situations a credit balance of fees may occur. The treasurer will refund this credit balance only if specifically requested to do so by the parent/guardian of the student, or if the student is a senior or moving out of the district.

If a refund is not requested, any credit balance for underclassmen will be carried over to the next year's student fees.

When refunds of student fees are made, if the amount to be refunded is less than \$25 the refund will be made in cash with the provision that the receipt will be signed by the student/parent involved.

Adoption date: June 28, 2017

LEGAL REFS.: National School Lunch Act of 1946, 42 USC 1751
Child Nutrition Act of 1966, 42 USC 1771
ORC 3313.642
3329.06

CROSS REFS.: EF/EFB, Food Services Management/Free and Reduced-Price Food
IGCB, Experimental Programs
IGCD, Educational Options (Also LEB)