

ADMISSION OF EXCHANGE STUDENTS

The following regulations shall be observed in administering the foreign exchange student program:

1. Exchange students must be associated with an organized foreign exchange program that is approved by the Board. Such organizations must maintain either an office or a representative in Ohio.
2. The sponsoring parents and/or representatives of the approved sponsoring organization must contact the high school principal/designee.
3. The Board reserves the right to restrict the number of foreign exchange students in any given academic year.
4. The school reserves the right to deny enrollment to foreign exchange students if approval by the high school principal has not been given by August 1 preceding the year of desired enrollment or December 1 for second semester students.
5. In order to provide a quality education and to minimize potential disruption, the high school will not accept foreign exchange students after the semester has begun. However, students who were accepted before the August 1 or December 1 deadline will not be denied enrollment due to late arrival.
6. Exchange students must be full-time students carrying a full academic classload. Enrollment eligibility shall be determined on an annual basis. Exchange students shall receive pass/fail grades only for purposes of class GPA ranking. The Guidance Counselor shall keep a record of the students' grades for permanent records.
7. Exchange students will be enrolled in a level other than grade 12.
8. Exchange students may receive an honorary diploma or certificate of attendance.

Those who complete the program of study will be permitted to participate in graduation ceremonies, with expenses borne by the student or sponsoring parents.

9. Exchange students are expected to share their cultural heritage to the fullest extent possible including topics such as government, economics, historical understanding and language.
10. Exchange students are subject to the same policies, rules, fees, fines and regulations of the Board as apply to all high school students.

Adoption date: August 16, 2016