## BUILDINGS AND GROUNDS SECURITY

Buildings and grounds of the school district constitute one of the greatest investments of the school district. It is in the best interest of the district to protect the investment adequately.

Security means not only maintenance of a secure (locked) building, but protection from fire hazards and faulty equipment, and safe practices I n the use of electrical, plumbing, and heating equipment. The board requires and encourages close cooperation with local police and fire departments and with insurance company inspectors.

Access to school buildings and grounds outside of regular school hours will be limited to personnel whose work requires it. An adequate key control system will be established, which will limit access to buildings to authorized personnel and will safeguard against the entrance to buildings by persons unauthorized to have keys.

Funds and valuable records will be kept in a safe place and under lock and key.

LEGAL REF.: ORC 3313.20