

### ADMINISTRATION IN POLICY ABSENCE

In the absence of Board policy, the Superintendent may take temporary action which would be in accordance with the overall policy of the Board; however, the Superintendent will not be free to act when the action involves a duty of the Board which by law cannot be delegated.

When interacting with outside agencies, if board policy or the Ohio Revised Code do not state otherwise, the Superintendent (or his/her designee) will represent the school. If students or employees are affected, the Superintendent must give his/her approval before any action can be taken.

In each case, the Superintendent will present the matter to the Board for its consideration as soon as possible.

Adoption date: November 19, 1996