

ADMINISTRATION GOALS

Proper administration of the schools is essential to a successful educational program. The general purpose of the district's administration will be to coordinate and supervise, under the policies of the board, the creation and operation of an environment in which students learn most effectively. Administrative duties and functions should be appraised in terms of the contribution made to improving instruction and learning. The board will rely on its chief executive officer, the superintendent of schools, to provide at the district level the professional administrative leadership demanded by such a far-reaching goal.

The district's administrative organization shall be designed so that all divisions and departments of the central office and all schools are part of a single system guided by board policies which are implemented through the superintendent.

The superintendent and the administrative staff will have the authority and responsibility necessary for their specific administrative assignments. Each administrator will also be accountable for the effectiveness with which the administrative assignments are carried out. The board will be responsible for clearly specifying its requirements and expectations of the superintendent, then holding the superintendent accountable by evaluating how well those requirements and expectations have been met. In turn, the superintendent will be responsible for clearly specifying the board's requirements and expectations for all other administrators, then for holding each accountable by evaluating how well requirements and expectations have been met.

Major goals of administration in the district will be:

1. To manage the district's various departments, units, and programs effectively.
2. To provide professional advice and counsel to the board and to advisory groups established by board actions, generally through reviewing alternatives, analyzing the advantages and disadvantages of each, and recommending a selection from among the alternatives.
3. To implement the management function so as to assure the best and most effective learning programs, through achieving such other goals as:
 - a. Providing leadership in keeping abreast of current education developments;
 - b. Arranging for the staff development necessary to the establishment and operation of learning programs that better meet more learner needs:

- c. Coordinating cooperative efforts at improvement of learning programs, facilities, equipment, and material; and
 - d. Providing access to the decision-making process for the ideas of staff, students, parents, and others.
4. To develop an effective program of evaluation that includes every position, program, and facility in the district.
 5. To develop and use team management.